

BBHVH: Health And Safety Practices

The following practices are designed to help ensure the health and safety of all hall users. The hall management committee require all hall users to comply as far as is reasonable.

- Children should not be in the kitchen when hot drinks and food are being prepared and served.
- All accidents must be recorded in the accident book and caretaker informed.
- Fire exits must be kept unobstructed at all times.
- Do not attempt to move stacked chairs without the use of the trolley provided.
- After use, chairs must only be stacked 5 high.
- Do not overload electrical circuits.
- Do not touch electrical equipment where there is sign of damage, exposure of components or water penetration.
- Do not work on steps, ladders or at height until they are properly secured, or someone is available to hold steps/ladder.
- Do not leave portable electrical or gas appliances operating while unattended.
- Report any damage or faults to buildings or equipment to caretaker or log in snagging book – located in kitchen.
- All spills must be mopped immediately.
- No lit candles are permitted.